

The Christie Learning Zone: **First time login for internal staff**

First time login for internal staff

The Christie School of Oncology

1

Navigate to https://christielearningzone.org it should bring you to the main login screen.

2

Beneath the login button, there is a link called: **'Forgotten username or password'** as seen in this image. Follow this link.

	-

Log in				
Username				
Password				
Remember username				
Log in				
Forgot username or password?				
Cookies must be enabled in your browser For EXTERNAL non-Christie staff only, you can log in using your account on: G Google Microsoft				

3

Following this link will bring you to a page with a text box as seen here.

In the text box, type your **NHS EMAIL ADDRESS** and then hit search.

Let's find your account

To reset your password, submit your email address below. If we can find you in the database, an email will be sent to your email address, with instructions how to get access again.

Email address	
Search	

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4	If your email address is in our system, you should quickly receive an automatic email from the Digital Learning Team containing a link to reset your password.			
	If you don't receive this, try reloading your email application or checking your spam folder.			
	If you still don't receive the email, please don't hesitate to contact us at: the-christie.learningzone@nhs.net			
5	Follow the link in the email. This will take you to the password reset page. Here you can set yourself a memorable password.			
	Please note the rules on the page. Your password must be a minimum of 11 characters long and contain at least 1 uppercase, lowercase, number and symbol.			
	You will need to type your new password ident submit before the page accepts it.	tically into both boxes and click		
6	Finally, navigate back to the login page.	Please enter your new password below, then save changes. There are required fields in this form marked $^{st}.$		
	You will now be able to login with your email address as your username and your newly set password.	Set password Username ******@nhs.net		
		The password must have at least 11 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as as *, -, or # Passwords can be reused after 10000 changes		
		New password*		
		New password (again)*		
		Save changes Cancel		